



**NEW YORK STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR PROPOSALS
NEW YORK STATE FREIGHT TRANSPORTATION PLAN UPDATE
Contract #C038066**

Questions and Answers

Q1: NYSDOT references that the Transearch commodity flow data will be provided to the consultant team. Will NYSDOT also provide the consultant team with the IHS Markit Freight Finder freight generator business establishment database for New York state?

Ans: NYSDOT will provide the Markit Freight Finder (NYS specific) product that that is an add-on to a typical Transearch delivery.

Q2. Will NYSDOT arrange for access to the confidential STB Railroad Waybill Sample data, so that the Transearch data made available can include county level geographic detail for rail flows?

Ans: NYSDOT Transearch commodity flow data has STB confidential waybill incorporated. NYSDOT will facilitate the confidentiality agreement process with STB for up to five Consultant Team Members.

Q3: RFP page 10 indicates "NYSDOT requires that all cost information be presented using the RFP-provided Microsoft Excel Workbook in both hard copy and electronic copy on flash drive." RFP page 17, Section 7.1 indicates that the two proposal volumes are to be submitted electronically through the mySend site. Please confirm that only the electronic documents are required and that nothing is to be submitted in hard copy or on flash drive.

Ans: Confirming only electronic documents need to be submitted.

Q4. Is the Offerer's Affirmation of Understanding of and Agreement pursuant to State Finance Law required from subconsultants?

Ans: The Offerer's Affirmation of Understanding of and Agreement pursuant to State Finance Law must be submitted by the Prime only.

Q5. Is the Offerer Disclosure of Priority Non-Responsibility Determinations required from subconsultants?

Ans: The Offerer Disclosure of Priority Non-Responsibility Determination must be submitted by the Prime only.

Q6. Is Attachment 2: Consultant Information and Certification required from subconsultants?

Ans: Attachment 2: Consultant Information and Certification must be submitted by the Prime only.



Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

JANICE A. McLACHLAN
Chief of Staff and General Counsel

Q7. Is Attachment 6: Non-Collusive Bidding Certification required from subconsultants?

Ans: Attachment 6: Non-Collusive Bidding Certification must be submitted by the Prime only.

Q8. Is Attachment 9: Executive Order No. 16 Certification required to be submitted with the proposal? If yes, please clarify whether this form is required from subconsultants.

Ans: Attachment #9 must be completed by the awarded consultant, not submitted with the proposal.

Q9. Is Attachment 10: Form M/WBE EEO Minority and Women-Owned Business Enterprises – Equal Employment Opportunity Policy Statement required to be submitted with the proposal?

Ans: No, Attachment 10: Form M/WBE EEO Minority and Women-Owned Business Enterprises – Equal Employment Opportunity Policy Statement should not be submitted with the proposal. This contract has no M/WBE goals.

Q10. May we recreate Attachment 16 in a functional MS Word format, or must we work in the static form provided on page 117 of the RFP (pdf page 125 of 137). Asked another way—must we include a copy of page 117 for each key personnel—or is a recreated form with identical format and content acceptable?

Ans: No, Attachment #16 must be submitted as-is.

Q11. Are the only personnel who should be considered ‘Key Personnel’ for the purposes of completing Attachment 16 be the staff in the 3 roles defined in Attachment 17 or may we define additional staff as ‘Key’?

Ans: No, the 3 job titles listed in Attachment #17 are not the only “Key Personnel”. Other job titles may be submitted as part of the proposal. The 3 job titles/minimum qualifications listed on Attachment #17 are the mandatory minimum required.

Q12. May we include resumes for all proposed staff in an appendix to Part I or does NYSDOT only wish to review the personnel experience provided in Attachment 16 for Key Personnel?

Ans: All proposed personnel resumes may be submitted with the proposal.